



Career Related Education  
Work-Based Learning 2009-10  
Woodstock High School

## Purpose Statement

**Congratulations!** You have been selected to participate in the Work-Based Learning program at Woodstock High School. It is the beginning of an exciting and rewarding experience as part of your career pathway.

Through participation in Work-Based Learning, classroom learning is combined with work experience. Along the way, you will be expected to meet certain standards. Knowing what is expected of you at school and during your worksite experience will help you to succeed, so take the time to read the following pages carefully.

With the privilege of being released from school to work at a career related job site comes a responsibility involving career commitment and continuing effort on your part. The fact that you have been selected shows that you are willing to strive for success and build a foundation for your future career.

**Along with your responsibilities on the job, there are responsibilities you are expected to fulfill as described in the Work-Based Learning Student Handbook.**

**See the Career Pathway Facilitator, Mrs. Puckett, weekly.  
EVERY TUESDAY in the Office of Career Related Education**

- **Bring your notebook to each meeting**
- **Weekly Production Report (Pink Sheet)**
- **Any and ALL documents and forms due**
- **Career Portfolio items when due during the semester. Additional assignments related to career interest and goals will be added to this section as the semester progresses.**
- **Percentage of your 9 weeks and semester grade will be based on your making these weekly visits and keeping your notebook (Career Portfolio) up-to-date.**

A complete grading template with dates and assignments will be issued at Weekly Session on August 11<sup>th</sup>

Students are to meet with Mrs. Puckett during the class period she appears as your teacher.

*No student has permission to leave campus the first day of school.*

Best wishes as you begin on the new venture. I wish you success and pledge my support in this endeavor.

***Peggy Puckett***  
***Career Pathway Facilitator***  
Woodstock High School

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