

**Work-Based Learning
Student Agreement**

_____ has been accepted into the Work-based Learning Program. Student will be leaving high school campus at _____ for worksite experience. He/she understands that the following criteria must be met to receive credit and to maintain active enrollment in this program.

- _____ Work minimal of 5 10 15 20 hours weekly to receive course credit
- _____ Check work-based learning website weekly for assignments and instructions
- _____ Meet with Career Pathway Facilitator weekly
- _____ Attend Rising Professional Sessions as scheduled with Career Pathway Facilitator
- _____ Participate in the Georgia Work Ready Assessment
- _____ Turn in Weekly Production Report with employer signature each **WEEK**
- _____ Maintain 2.5 GPA and GOOD attendance (Refer to Student Handbook Program Info)
- _____ Sign in/out **daily** on the WBL clipboard
- _____ Maintain professionalism and satisfactory employer evaluations at the worksite
- _____ Contact CRE office immediately with ANY question or concern
- _____ Set up accounts on Career Cruising, and GACollege411
- _____ E-mail Career Pathway Facilitator from the email address you will check weekly for WBL messages.
- _____ Participate in the Georgia Work Ready Assessment
- _____ Falsifying documents will result in immediate dismissal from program and disciplinary action

SIGNED COPY OF THIS FORM WILL BE KEPT ON FILE
Student must complete forms listed below to continue participation in WBL.

Application	Work Permit	Notebook Issued	Syllabus/Attend Sheet Signed	Job Des/Task List
Parent Consent	Employed	Temporary Pass Issued	Teacher Recommendations	Training Agreement
Early Release	Employment Ver.	Exit Pass Issued	Career Cruising	Training Plan
Proof Insurance	Non-Pay	Attended Program Orientation	Received Email from student	Current Contact Inf
Resume	Confidentiality /Code Ethics	Date:	GACollege411	Date

This program is designed to connect high school course selection, career goals, work experience and post-secondary enrollment to the ultimate goal of employment.

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File Copy

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- _____ Maintain 2.5 GPA and GOOD attendance (Refer to Student Handbook)
- _____ Sign in/out **daily** on the WBL clipboard
- _____ Maintain professionalism and satisfactory employer evaluations at the worksite
- _____ Contact CRE office immediately with ANY question or concern
- _____ Set up accounts on Career Cruising, and GACollege411
- _____ E-mail Mrs. Puckett from the email address you will check weekly for WBL messages.
- _____ Participate in the Georgia Work Ready Assessment
- _____ Falsifying documents will result in immediate dismissal from program and disciplinary action

Initialing each statement above proves my understanding that failure to comply with the requirements of this program will result in my removal from the program. Return on or before 2nd day of school.

_____ Student Signature

_____ Parent Initials

_____ Date

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